



**Delaware Society of
Certified Public Accountants**

Website User Guide

<https://Delaware.CPA>

Welcome to our new and enhanced website. As part of our launch, we have rebranded from DSCPA.org to Delaware.CPA. This new domain is a clearer explication of who we are – Delaware CPAs! We're excited to launch this new experience that offers a more user-friendly platform with all of the information you need at your fingertips!

Highlights

- Update your member profile with your interests, skills, special needs and a picture
- Enhanced Career section including reduced member pricing for classified ads and job postings
- Securely save credit cards for easy checkout
- Add multiple items to your cart for one quick checkout
- Seamlessly access your online CPE right from [Delaware.CPA](https://www.delawarecpa.com)
- View events that you've taken and those that you are registered for
- A comprehensive News section
- Expanded Resources including information on licensing and the Delaware Board of Accountancy

Login

All users should log in to the website to get the full experience. Your username is the email address that the DSCPA has on file for you. If this is your first time logging in to our new website, please click “Forgot Password” to set a new password.

Membership Overview

The new main [Membership page](#) is your starting point. There are direct links to Membership FAQs, the Join page with membership applications, the form for members to complete to be included in our Find a Firm Directory and Connect, our members only online forum.

My Dashboard

In [My Account](#) (in [Membership](#)), you will have access to your dashboard (a quick look at your current account) that includes

- An Alert box with any important message for you
- “My Events” shows any CPE or events that you have registered for
- “Upcoming Events” is a list of recommended CPE. You can tailor these events to focus on your specific needs by adding areas of interest in your [profile](#)
- For members, a link to your CPE Tracker
- A link to view any recent transactions that you’ve made. Only transactions made on the website since February 12, 2026 will appear
- A link to add, view or edit all credit cards that you’ve securely saved for easy and quick checkout.

Review and Update Your Profile

Once you are logged in, please review your [profile](#) and make any changes and add any missing information. Be sure to add a photo to your profile and identify your interests and skills.

Change/Update Firm

If you’ve changed employers recently or left your current employer, you no longer need to contact us! You can do it directly on the website in the [Membership section](#). Firm Admins can edit firm details, pay dues, add staff and even export a staff list.

My CPE

[My CPE](#) offers quick access to your CPE Tracker, CPE that you've taken, CPE that you're registered for and more.

We have a very exciting update! When you purchase a webinar or self-study, you will be able to access your CPE right from our website. You will no longer need to log in to the Surgent website separately. When it's time to start your Surgent webinar, take your Surgent self-study, or access your package, simply log in to [Delaware.CPA](#) and go to your dashboard. Click on "Your Upcoming Events" and follow the link to "Join Event".



My Dues

Click on [My Dues](#) to view and pay your annual membership dues.

Political Action Campaign Contribution

Visit this page to make a [PAC contribution](#) any time throughout the year.

Change Member Type

If you are already a member, you can change your member category (e.g., CPA to CPA Retired or CPA Candidate to CPA) by going to [this page](#). Be sure to be logged in, complete the appropriate form for your new member category, and we will contact you if we need anything further.

Learning

Our new [CPE section](#) has a dynamic search function so that you can quickly and easily find the CPE you need. Add multiple items to your cart for one checkout!

Resources

Our [Resources section](#) offers a variety of helpful links with information about the Delaware Board of Accountancy, licensing rules, and advertising. This is also where you'll find our Find a Firm Directory.

Careers

Our new and expanded [Careers section](#) presents a great opportunity for you to post or search for jobs, office space, volunteers and more. You have the option to make any ad "confidential" so that you remain private and inquiries can go to the DSCPA or any other contact. All ads stay visible for 30 days, and you can preset your ad to be visible on a specified date.

Connect

Use the link in the website header or footer to access our exclusive members-only online forum.

Cart Checkout

We've made checkout more dynamic than ever by allowing you to add multiple items to your cart. Pay dues, register for CPE, make a PAC contribution all in one checkout. Save your credit cards for an even easier checkout. Firm admins can register multiple people for the same or different CPE and checkout once.

Credit Card Storage

We now offer the opportunity to safely and securely [store your credit card](#) for quick and easy checkout.